

**Parade Participant Application
Twinkle Light Parade- Nob Hill
Saturday, December 1, 2018**

Thank you for your application to participate in the annual Twinkle Light Parade.

Name of Entry _____

Organization _____ Contact Name _____

Contact Phone _____ Email (required) _____

Entry Driver(s) Contact Name _____ Phone _____ Email _____

ENTRY

Required – Number of vehicles, walkers, and size (in feet). For example: one truck and trailer (50') with one car (15') and 50 walkers. Make sure to be specific in the type of vehicle- truck & trailer, car, pick-up truck, motorcycle, semi, SUV, etc.

Provide a **detailed description** of your entry (attach a separate sheet if needed). All entries are required to have a holiday theme and twinkle lights. Entries must be family friendly. Take pride in your entry.

Will your entry have music playing? No ____ Yes ____ If yes, describe: _____

AWARDS

The top entry overall will be crowned “Best in Show” and will be awarded a cash prize of \$1,000, 2nd Place Overall will be awarded \$500, and 3rd Place Overall will be awarded \$250. The 1st Place entry in each category will receive \$100 (excluding Government).

Entry Fees:

- \$50 for commercial entries
- \$25 for nonprofits, schools, community entries, single families, and single vehicle entries (non-commercial)
- FREE for all government entries

Do not pay the fee until you have received a confirmation email stating you have been accepted into the parade.

Please check only one category below. The City reserves the right to change category selection.

<input type="checkbox"/>	Commercial Entry	<input type="checkbox"/>	Animal Walking Group
<input type="checkbox"/>	Non-commercial/Community Entry	<input type="checkbox"/>	Government Entry
<input type="checkbox"/>	Large Walking Group (20+ participants)	<input type="checkbox"/>	Show Vehicle
<input type="checkbox"/>	Small Walking Group (up to 19 participants)	<input type="checkbox"/>	Car Club or Motorcycle Club

Applications must be received by Friday, November 2, 2018

Late entries will not be accepted.

Category Descriptions

- Animal Walking Group: Animal groups including clubs and equestrians without a vehicle.
- Commercial Entry: All business entries including floats, walking, vehicles. Limit of 3 vehicles.
- Non-commercial Entry: All groups, families, community organizations, and clubs. May include riders and walkers.
- Large Walking Group: Walking groups with 20 or more participants without vehicles.
- Small Walking Group: Walking groups with 1-19 participants without vehicles.
- Government Entry: All government and military entries.
- Show Vehicle: 1-2 vehicles for show purposes. No commercial entries.
- Car Club or Motorcycle Club: 3-6 cars or up to 12 motorcycles.

Twinkle Light Parade Rules and Regulations

The parade is meant to be fun for the community; however safety is the number one priority for both parade entrants and spectators.

1. **ENTRIES:** Appropriate entries will be accepted in the parade by a confirmation email. Space is based on size and area available. Parade order requests will be considered but not guaranteed.
2. **SANTA:** As there is only one Santa, there can only be one Santa in the parade, and he is coming by special invitation of the City of Albuquerque.
3. **LIGHTS:** All Entries, including tow-vehicles and walkers, must be decorated with holiday lighting. All entries are required to have as many lights as possible.
4. **CAR CLUBS:** The number of Car/Motorcycle Clubs will be **limited to 10**. Additionally, the number of cars per club is limited to **six**. (Different chapters of the same club will not be accepted.) There is a limit of 12 motorcycles per Motorcycle Club.
5. **MUSIC:** Holiday music is encouraged at a reasonable volume, however sound systems may not be used for broadcasting messages or agendas.
6. **RELIGION:** Religious expression is permitted, but please be respectful to all faiths.
7. **SIZE:** Height cannot exceed 14 ft. to fit under the street lights.
8. **MATERIALS:** All materials used must be flame retardant. A properly rated, currently tagged fire extinguisher is required for each applicable entry. All wiring must be secured to prevent personal injury and equipment damage. All connections must be made with UL-approved electrical boxes and devices. Portable generators/compressors must be securely mounted, and a minimum distance of one foot from any combustible material. Generators/ Compressors must be equipped with firmly attached exhaust systems that terminate into a common exhaust serving the vehicle or in the same manner of vehicle exhaust. Insurance and liability are the sole responsibility of the entrant. Fire Marshal will have final say on all regulations.
9. **HANDOUTS:** Throwing of any items is strictly prohibited. PLEASE DO NOT THROW CANDY. Walking entrants may hand out appropriate holiday items.
10. **MANDATORY MEETING:** All entries must attend **one** mandatory informational meeting: Tuesday, November 13 at 12:30 p.m. **or** at 5:30 p.m. at the Balloon Museum (9201 Balloon Museum Dr. NE, 87113).

I have read the attached Rules and Regulations and agree to abide by them. I understand that instructions by Parade Staff must be followed at all times and violations will result in immediate disqualification.

Signature _____ **Date** _____

For more information, please call 505.768.3556.

Mail to: Special Events - Twinkle Light Parade, PO Box 1293, Albuquerque, NM, 87103

Bring to: Cultural Services Department, City Hall, Suite 605, 400 Marquette NW, Albuquerque, NM 87102

Email to: EventVendors@cabq.gov